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STATE OF DELAWARE
BOARD OF DIETETICS AND NUTRITION

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| PUBLIC MEETING MINUTES: | Board of Dietetics and Nutrition |
| MEETING DATE AND TIME: | Friday, September 30, 2014 at 1:30 p.m. |
| PLACE: | 861 Silver Lake Boulevard, Dover, Delaware Conference Room B, first floor of the Cannon Building |
| MINUTES APPROVED: | November 14, 2014 |

MEMBERS PRESENT

Maryann Eastep, L.D.N., Chair
Jaime Sherman, Professional Member, Vice Chair
Jackie Griffith, Public Member
Lucinda Mancuso, Professional Member

MEMBERS ABSENT

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Latonya Brown, Administrative Specialist II
Jennifer Singh, Deputy Attorney General
Gayle MacAfee, Deputy Director

OTHERS PRESENT

Donna Trader, DDA
Carolyn Manning, DDA

CALL TO ORDER

Ms. Eastep called the meeting to order at 1:36 pm.

REVIEW OF MINUTES

The Board reviewed the minutes from the May 02, 2014 meeting. A motion was made by Ms. Eastep seconded by Ms. Sherman, to approve the amended minutes. The motion carried unanimously.

NEW BUSINESS

Ratification of Licensure

A motion was made by Ms. Eastep, seconded by Ms. Mancuso to ratify the following CDR applicants who had been granted a licensure by the Division of Professional Regulation: Sarah Trist, Adrien Trevisan, Amber Pintar, Karen Stewart, Patricia

Kennedy, Lisa Rider, Maria Bair, Geoffrey Borro, Kimberly Molen, Lindsey Barton, Alyssa Trebilcock, Stephanie Zhang, Andrea Grim, April Callahan, and Alyssa Atanacio. The motion carried unanimously.

Discussion of letter from CBNS to DPR/Recommended Response

Ms. Singh and the Board reviewed the letter from Judy Stone. One of Ms. Stone's concerns is that the Board makes the process difficult for non-RD applicants to obtain licensure. The Board does not recall proposing to deny any nutritionist applicants. Ms. Singh suggested that the Board responds to Ms. Stone's letter in writing.

COMPLAINT STATUS

35-01-14 Closed

CORRESPONDENCE

Email from Carol Haskins

Ms. Haskins sent an email expressing her concerns whether DHSS has properly vetted a nutritionist. The Board recommends that Ms. Haskins file a complaint regarding her concerns.

Email from Ruth Ann Richardson

Ms. Richardson sent an email inquiring if she could directly give out pre-natal and multi-vitamins to patient. The Board referred Ms. Richardson to 3802 (C) Scope of Practice in the Delaware Code.

Email from Michelle Gentry

Ms. Gentry sent an email inquiring about practicing dietetics in the state of Delaware from another state. The Board referred Ms. Gentry to Title 24 Chapter 38; the Board cannot give out legal advice.

OTHER BUSINESS BEFORE THE BOARD

Review of the Supervised Practice Experience Assessment Form

Ms. Brown handed the Board the final Supervised Practice Experience Assessment form to review. The Board reviewed the paperwork and suggested that "Total Supervised Experience Hours" be changed to "Total Supervised Experience Hours (Must total a minimum of 900 Hours)". Ms. Brown will present the form to Ms. Miccio for the change.

Clarification of scope of practice under 24Del Code 3802

Proposal of clarifying the Rules and Regulations

Ms. Brown handed out documents with the scope of practice for different states at the last meeting. Each Board member took a state home to review. Ms. Eastep stated that North Carolina and Louisiana's scope of practice was broad and general, very similar to Delaware's scope of practice. California is very similar to what CMS came out with and Maryland is very vague. Ms. Singh stated that the purpose of this is to clarify the scope of practice. The board decided to add wording including enteral and parenteral nutrition into one of the sections. This discussion will continue at the next Board meeting.

Discussion of Rules & Regulations Section 1.3.2.4.4

The Board reviewed this section and no suggestions were made for amendment.

Checklist

Ms. Brown handed the Board the Dietitian/Nutritionist Licensure Checklist to review. The Board reviewed it and decided that it meets all the requirements as set forth in the law and rules and should be very helpful when reviewing applications.

Directors Memo

Ms. Brown handed out the memo from Mr. Mangler regarding the upcoming legislative session. Ms. Singh and Ms. MacAfee explained the process that the Board has to take for a new or previously submitted legislation.

PUBLIC COMMENT

Ms. Trader asked for clarification from Ms. Singh regarding the amendments to the Supervised Practice Experience Assessment Form.

Ms. Manning commented on the CBNS proposed changed referencing dietetic internship as “muddying the water” as this term does not appear in law or regulations.

NEXT SCHEDULED MEETING

The next scheduled Board Meeting will be held on Friday, November 14, 2014 at 1:30 p.m.

ADJOURNMENT

There being no further business, a motion was made by Ms. Eastep, seconded by Ms. Griffith to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 3:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Latonya Brown". The signature is stylized with a large, looped initial 'L' and a cursive 'B'.

Latonya Brown

BOARD OF DIETETICS/NUTRITION